**Safeguarding Introduction**

**DBS Checks**

All club Safeguarding/Welfare officers should have an up to date DBS certificate which will need renewing every three years.

The renewal will be carried out by the SCGBA verifying officer, clubs will be notified when the renewal is needed. The Safeguarding/Welfare Officer will need to provide photo proof of identity(passport/driving license), proof of National Insurance Number and proof of address which must be less than 3 months old

The Club Secretary will need to let the SCGBA Verifying officer have the DBS number within 28 days of it being received by email safeguardingscgba@outlook.com or the club will incur a fine

Any changes to your club Safeguarding/Welfare Officers will need to be reported to SCGBA verifying officer by email safeguardingscgba@outlook.com with the following information

**Name of Club**

**Name of Club Secretary Club Secretary**

**Telephone Number Name of Safeguarding Officer**

**Postal and E-mail Address of Safeguarding Officer**

**Safeguarding Officer Telephone Number**

Only essential information will be recorded on the SCGBA database, as identified by their data protection policy. This will be destroyed upon the Safeguarding Officer relinquishing their role.

**Training**

All clubs should ensure that coaches, volunteers and Safeguarding Officers attend relevant training courses to ensure that all children and adults at risk are safe within their clubs. Safeguarding Training will need to be completed every three years. Bowls England offer the following training which is completed on-line [Courses and Training - Bowls England](https://www.bowlsengland.com/courses-and-training/)

**Safeguarding and Protecting Children** This course provides a basic understanding and awareness of safeguarding and is recommended for bowls coaches and Club Safeguarding Officers/Volunteers as an introduction to safeguarding.  It is available through your local County Sport Partnership and is open to all sports. (3 hours – [sportscoachUK](https://www.ukcoaching.org/courses/workshops/safeguarding-protecting-children))

**Safeguarding in Bowls – “Time to Listen”** This is a bowls specific module aimed at Club Safeguarding Officers/Volunteers whose clubs have junior members or sections and those who work with local school children providing taster sessions. (4 hours – [*Coach Bowls)*](https://www.coachbowls.org/course-bookings)

**Adult Safeguarding in Bowls**This module is aimed at those clubs who have predominately adult only members. It focuses on ensuring Club Safeguarding Officers/Volunteers understand their role in safeguarding adults and in particular those adults who may be at risk. (3 hours – [*Coach Bowls*](https://www.coachbowls.org/course-bookings))

Bowls England have other resources which will be helpful in carrying out the role of Safeguarding/Welfare Officer [Safeguarding Overview - Bowls England](https://www.bowlsengland.com/safeguarding/)

Contact sheets are available to download and print off. The sheets have contact numbers for your clubs Local Authority Area and space to put in your Safeguarding/Welfare officer details so they are know to visiting clubs

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